

## 2017 GRANTS & AWARDS GUIDE

The 2017 Grants & Awards competition of the Manitoba Spinal Cord Injury Research Committee (MSCIRC) is now underway and accepting applications for spinal cord injury research projects in Manitoba.

The deadline for applications is 4 p.m. on the date listed below:

For all inquiries regarding funding opportunities as described in this guide please call the Canadian Paraplegic Association (Manitoba) Inc. Tel. 204 786-4753, ext. 222.

### AWARDS AVAILABLE DEADLINE DATE

Operating Grants: **November 24, 2017**  
See website for Research Module

For more information please contact:

Manitoba Spinal Cord Injury Research Committee  
c/o Canadian Paraplegic Association (MB) Inc.  
825 Sherbrook Street  
Winnipeg, MB R3A 1M5  
Tel: 204 786-4753, ext. 222 Toll Free (within MB) 1 800 720-4933  
Fax: 204 786-1140  
[www.cpamanitoba.ca](http://www.cpamanitoba.ca)  
Email: [aconley@canparaplegic.org](mailto:aconley@canparaplegic.org)

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## **GENERAL INFORMATION**

The Manitoba Spinal Cord Injury Research Committee is a Committee of The Canadian Paraplegic Association (Manitoba) Inc. Funding is provided by the Government of Manitoba.

The information contained in this document is intended for individuals conducting spinal cord injury research.

Preference will be given to projects that relate to the following priority areas:

- 1. Increase understanding of spinal cord function.**
- 2. Reduce the disability related to spinal cord injury.**
- 3. Increase functional capacity after spinal cord injury.**
- 4. Reduce the incidence and effects of secondary complications after spinal cord injury.**
- 5. Increase quality of life and community integration after spinal cord injury.**

Spinal cord injury is defined as any damage to the spinal cord resulting from traumatic or non-traumatic causes.

Grant applications will only be considered from applicants appointed at accredited educational institutions, disability related organizations, research institutions or hospitals.

Applications must be accompanied by a signed copy of the specific application checklist.

Applications submitted without the checklist will not be processed.

Funds awarded are not transferable to another person or project, and must take effect in the fiscal year in which they are awarded.

All expenditures are the responsibility of the authorized grantee. Over-expenditures will be billed to the grantee.

If the recipient of a MSCIRC Operating Grant should leave the University, institution or their position, the award will be terminated on the last day of his or her appointment.

Equipment purchased by MSCIRC remains the property of the Government of Manitoba, which may consider sale to another institution in the event that an investigator moves their research operation and there is no pressing local need for the equipment. CPA MB staff will negotiate the sale of any equipment to another institution.

## **APPLICATION FORM INSTRUCTIONS**

Only specified application forms should be used, and all forms are available from CPA MB's website at [www.cpamanitoba.ca](http://www.cpamanitoba.ca)

Applications that are late, incomplete, or not directly relevant to spinal cord injury research will be returned to the applicant and will not be reviewed.

All documents necessary for the evaluation of the project or candidate should be submitted with the application (information submitted in the past may not be available to the MB SCI Research Advisory Committee or reviewers).

All applications must be typed using letter-quality print, single-spaced type with font-size no smaller than 12 point, and a maximum of six lines per 2.5 cm, and 9 letters per 2 cm.

The original application form and a CD-ROM with copies of all components of the form as pdf or Microsoft Word files is required.

It is the responsibility of the applicant to provide clear and concise answers to all questions on the form, and to submit the required number of copies and supporting documents.

All Applications, Attachments and ANY other Correspondence/Reports relevant to Grants & Awards must be received in hard copy (in person or by mail) by the MSCIRC c/o CPA MB Office:

Canadian Paraplegic Association (Manitoba) Inc.  
825 Sherbrook Street  
Winnipeg, MB R3A 1M5

**4:00 p.m. on. November 24, 2017**

It is the responsibility of the applicant to confirm that their application has been received by the deadline.

Inquiries about the application process should be directed to the CPA MB office at:

Email: [aconley@canparaplegic.org](mailto:aconley@canparaplegic.org)  
Tel. 204-786-4753, ext. 222 Toll Free (within MB) 1-800-720-4933  
Fax. 204-786-1140

## **OPERATING GRANTS**

Grants will not exceed \$50,000 in value.

An applicant may submit only one grant application as a principal investigator each fiscal year.

Applications must be received at the Canadian Paraplegic Association (MB) Inc. Office, 825 Sherbrook Street, Winnipeg, MB R3A 1M5 Centre) **by 4:00 p.m. on November 24, 2017**

Operating grants are designed to provide support for direct operating costs such as salary for an assistant, trainee, supplies, and small equipment items (less than \$1,000).

**Administration costs will not be eligible expenses for Operating Grants.**

Clinical studies involving the testing of biologics, pharmaceuticals and medical devices must be accompanied by evidence that the product is in compliance with Health Canada regulations for the proposed experimental use.

Please note: Reviewers, while knowledgeable, are not experts in specific fields of research that may be submitted, therefore research details must be written in simple and clear language.

Funds will not be released to successful applicants until letters of approval are received from, as appropriate to the nature of the application:

- 1) The Institutional Committee on the Use of Human Subjects in Research
- 2) The Institutional Animal Care Committee
- 3) Other committees as deemed appropriate by the Institutes

Collaborative projects among investigators are encouraged. Joint funding with other agencies is also encouraged.

Following approval by MSCIRC, successful applicants will be notified by letter regarding the amount of funding approved.

All grants are awarded for twelve months and the project and budget should clearly reflect what will be accomplished during this twelve month period. Although applicants may use MSCIRC operating grants as back up applications for major applications to other funding agencies, applications that do not describe in detail the experimental procedures for twelve months of support will not be reviewed.

Operating grants may contain funding request for equipment to a maximum value of \$5000, which must be justified in the budget explanation.

Applications must be made on **MSCIRC operating grant forms; the CIHR version of the common CV is accepted as the CV module.** Applicants must list current sources of funding, both held and applied, as well as a summary page from these sources.

Appendices to the body of the grant will not be permitted – the body of the grant should stand alone in describing the project.

Please note: The maximum number of pages in the **Research Description** has been changed from 10 pages to 8 pages not including references and figures.

**Applications must be accompanied by the MSCIRC operating grant submission checklist.**

**FUNDING MUST BE ACKNOWLEDGED IN ALL PRESENTATIONS, PUBLICATIONS AND MEDIA CONTACTS ARISING.**